



Setting up Multi-Factor Authentication (MFA) for Customers using the DQS Audit Manager

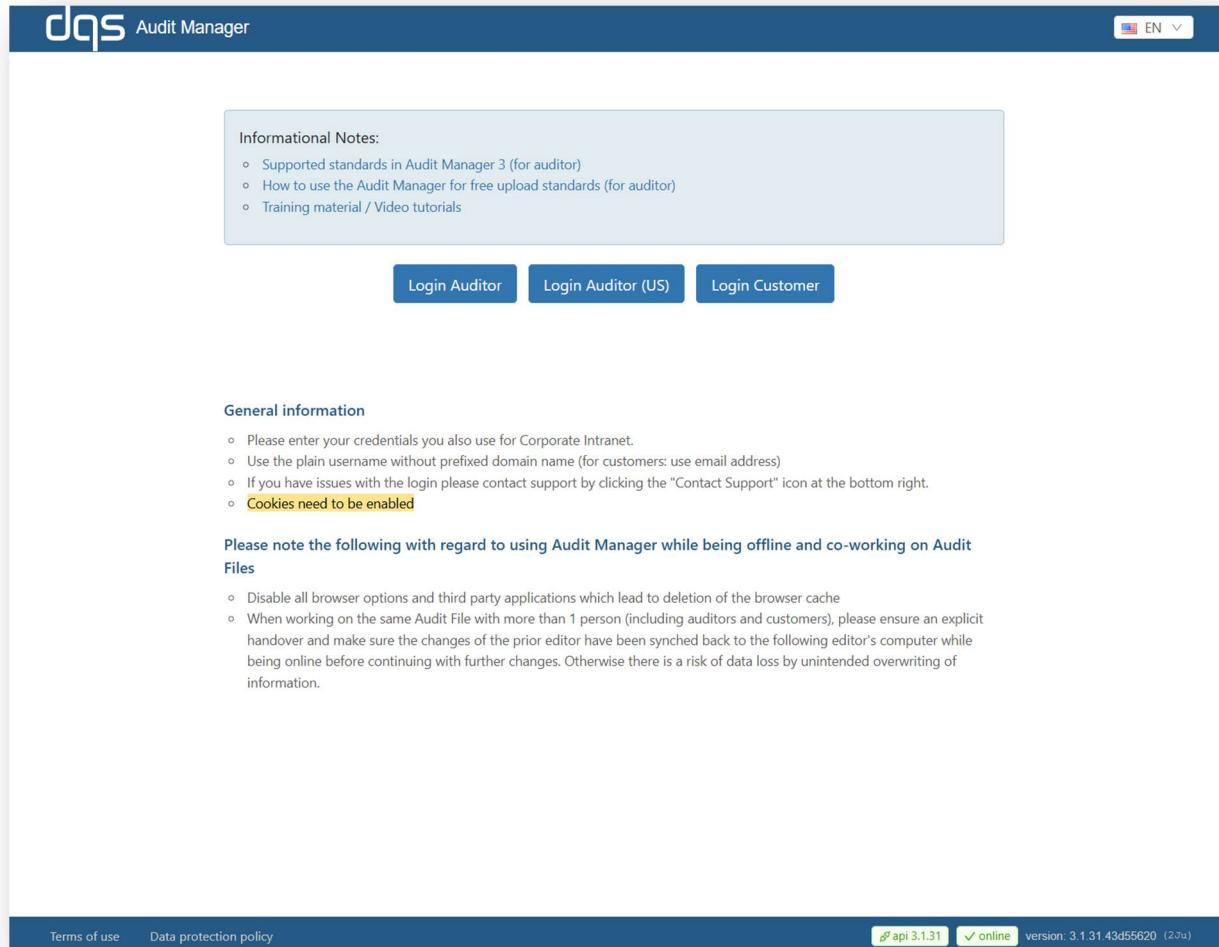
Table of Contents

1. Setting up MFA for the DQS Audit Manager	1
2. Technical Support	3

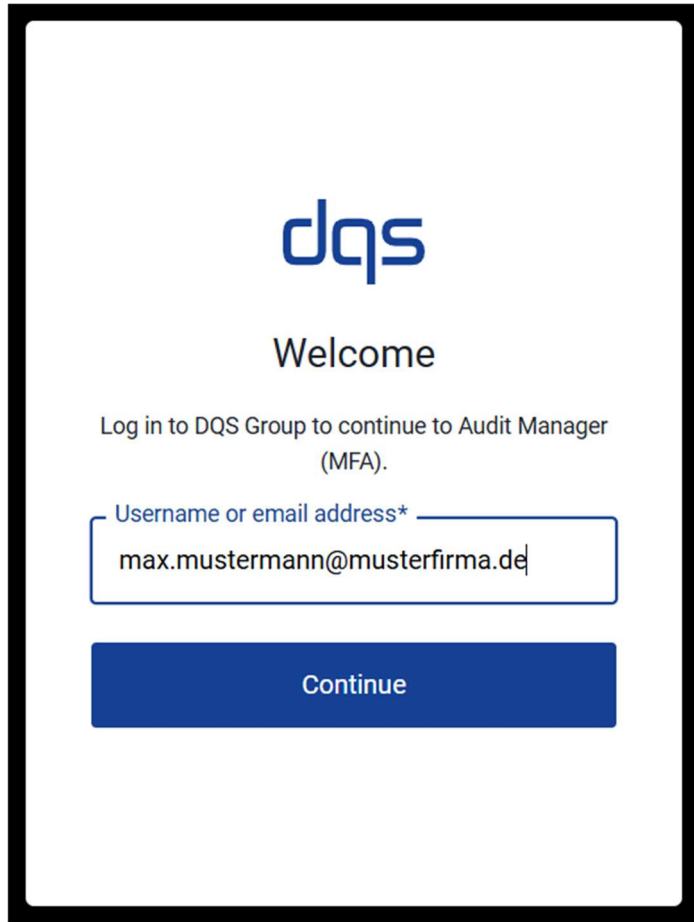
1. Setting up MFA for the DQS Audit Manager

- a) Open the Audit Manager at <https://auditmanager.dqsglobal.com> and click the login button that corresponds to your own role:

Login Customer -> Customers

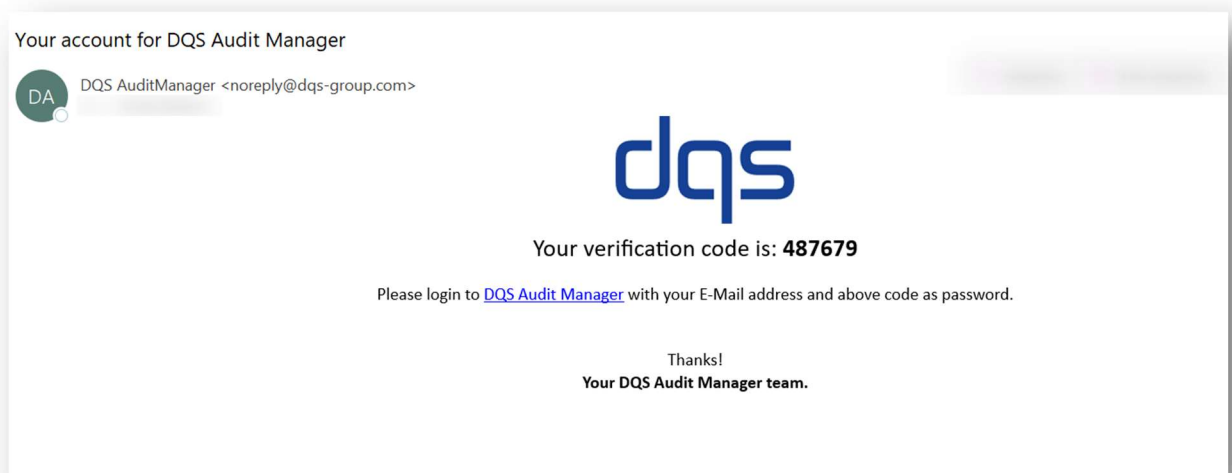


b) Enter your **email address** as the username.



The image shows a login screen for DQS Audit Manager. At the top is the DQS logo. Below it is the word "Welcome". Then, it says "Log in to DQS Group to continue to Audit Manager (MFA)". There is a text input field labeled "Username or email address*" containing the email address "max.mustermann@musterfirma.de". Below the input field is a blue button labeled "Continue".

c) You should now receive an email from noreply@dqs-group.com with the subject line "Your account for DQS Audit Manager" containing a 6-digit one-time code.



d) Enter the one-time code in the field provided on the login screen.

dqs

Verify Your Identity

We've sent an email with your code to

Max.mustermann@musterfir [Edit](#)

Enter the code*

487679

[Continue](#)

Didn't receive an email? [Resend](#)

E) You are now logged in and can use the Audit Manager as usual.

2. Technical Support

For your feedback and comments as well as for technical issues kindly use the "**contact support**"-button within the application. Please contact your local 1st level support before.

